



New Woodstock  
Free Library

**Board Meeting**  
**January 28, 2021**  
**Minutes**

Present: Heather Elia, Charles Schatzkin, Raymond Schwock, Kathy Weimar, Tracy Ladd & Kathy Pratt

- Kathy Weimar made a motion to accept the minutes of the last meeting. Ray Schwock seconded.
- Ray Schwock gave a Treasurer's Report.
  - The Library applied for and was accepted for the 2<sup>nd</sup> round of PPP Funds. The amount approved was \$22,345.
  - Briefed the board on the meeting with Leigh Baldwin & Co LLC and the investment plan that was formulated. The library had \$200,000 to invest. \$50,000 will go into a Money Market Account and the remaining \$150,000 will go into Blue Chip Stocks or bonds with a low volatility.
- Discussion of the lawyer's bill. The Board approved payment of the bill.
- The Bylaws, Employee Handbook and Personnel Manual are still in process and will be presented in the future to the Board for review.
- Heather Elia gave the Director's Report
  - Madison County approved funding for the library in the amount of approximately \$4300.
  - Attendance for Children's Virtual Programs is disappointing.
  - The February Art Exhibit has been pushed to March so that the ceiling in the exhibits room can be replaced.
- Unfinished Business
  - Kathy Pratt made a motion to adopt the remaining Policies, Reports and Forms. Kathy Weimar seconded.
- New Business
  - A patron had offered a bequest of 2 Dan Tennant painting. The Board accepted.
  - Tracy Ladd made a motion to discuss the Pandemic Response Plan.
  - After discussion, Ray Schwock made a motion to table the Pandemic Response Plan for further review. Kathy Pratt seconded.
- Tracy Ladd made a motion to adjourn. Kathy Pratt seconded the motion.